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Tłıchq Government / Hotii ts'eeda invites all suitable qualified candidates to apply for Executive Director, Hotii ts'eeda position.

Tłıchq Government is committed to attracting and recruiting the best possible candidates for available positions. The principles of fairness, qualifications and Tłıchq citizenship guide the hiring of Tłıchq Government employees.

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**POSITION TITLE:** Executive Director, Hotii ts'eeda  
**DEPARTMENT:** Hotii ts'eeda / Culture & Lands  
**STATUS:** Two-year term; Full-time  
**LOCATION:** Yellowknife, NT  
**CLOSING DATE:** **October 05, 2022; 5:00 PM MST**

**OUTLINE OF THE POSITION:**

The Executive Director, Hotii ts'eeda, provides on-site daily staff and operational leadership of Hotii ts'eeda.

**SKILLS & KNOWLEDGE REQUIRED:**

The Unit is seeking an experienced, collegial individual to lead the day to day management and leadership of a small, dynamic organization focused on supporting NWT communities, individuals, and health researchers to increase health research and training capacity. Applicants should demonstrate progressively responsible experience in staff and operational management, a Master's or Bachelor's degree in any field.

Excellent staff and project management, writing, verbal communication, and analytical skills are required. The incumbent will show a strong commitment to cultural safety, and have a mature and responsible commitment to fulfilling administrative requirements of the role.

The incumbent will be required to work at the Hotii ts'eeda office. Secondments from other governments and organizations welcome. This full-time term position is 35 hours per week, and rated at Level 9 (\$63.02 – \$76.68 per hour) on the Tłıchq Government salary scale, plus benefits.

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**To apply, send your cover letter and CV and/or  
To request a copy of job description, email;  
[hr@tlicho.com](mailto:hr@tlicho.com)**